



Belfast City Council

Report to: Licensing Committee

Subject: **Institute of Licensing National Training Event**

Date: 18th June, 2014

Reporting Officer: Trevor Martin, Head of Building Control, ext. 2450

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1	Relevant Background Information
1.1	The Institute of Licensing is the professional body for licensing practitioners in local government, the police, private sector and the legal profession. The Institute was established to provide education and training and to disseminate knowledge in all matters relating to licensing. The Institute operates throughout England, Wales and Northern Ireland and to a lesser extent in Scotland.
1.2	Members are reminded that Belfast is a Corporate Member affiliated to the Northern Ireland Region of the Institute and Mr James Cunningham, Regulatory Services Manager within the Building Control Service, is the chairman of the Institute of Licensing (Northern Ireland Branch) and a Director and Trustee of the Institute.

2	Key Issues
2.1	<p>This year the Institute will hold their National Training Event at the Holiday Inn Hotel, Birmingham from Wednesday 12th to Friday 14th November 2014. The training event will include topics such as:-</p> <ul style="list-style-type: none">• Licensing developments in Northern Ireland• Licensing Policy• Public Health in Licensing• Gambling• Elected Member training• Case Law updates

3	Resource Implications
3.1	<p>Financial</p> <p>The residential fee for the conference is £495 plus VAT per delegate and travelling and subsistence will be approximately £200 per delegate. The fee includes full access to the programme on each day, all meals and includes the overnight accommodation. This figure has already been allowed for in the estimates for the current year.</p>

3.2	<u>Human Resources</u> None
3.3	<u>Asset and Other Implications</u> None

4	Equality Implications
4.1	There are no equality or good relations issues

5	Recommendations
5.1	It is recommended that the Committee authorises the Chairman, the Deputy Chairman, the Director of Health and Environmental Services and the Head of Building Control or their nominees to attend the Institute of Licensing National Training Event from 12 th to 14 th November 2014.
5.2	Members also might wish to consider funding the attendance at the conference of Mr James Cunningham in recognition of his work in attaining the position of chairman of the Northern Ireland Branch.
5.3	It is also recommended that the Committee agree to authorise the payment of the conference fees, together with the appropriate travelling, subsistence and attendance allowances in connection therewith.

6	Document Attached
Event Programme	